

JECC User Advisory Committee Meeting
Tuesday, November 16, 2010
9:00 AM to 11:00 AM
Joint Emergency Communications Center
4529 Melrose Avenue

MINUTES (Redacted)

I. Call to order

The meeting was called to order by Barry Bedford at 9:02 AM.

Attendees: UAC Members and Alternates

Barry Bedford and Shane Kron, Coralville Police Department; Steve Dolezal, Johnson County Sheriff's Department; Chuck Green and David Vision, University of Iowa DPS; Sam Hargadine, Rick Wyss and Jim Baker, Iowa City Police Department; Jim Warkentin, North Liberty Police Department; Andy Rocca and Roger Jensen, Iowa City Fire Department; Dan Smith, Johnson County MAA; and Dave Dvorsky, JC Ambulance Service.

Staff and Guests

Tom Jones, Nancy Sereduck and Nick Trenary, JECC; Randy Johnson and Terry Brennan, RACOM; Mark DeGroote, TAC10; and Karen Mutchler, Coralville Police Department.

II. Review minutes of the October 19, 2010 meeting (see attachment)

A motion to accept the minutes from October 19, 2010, with no corrections or changes was made by Andy Rocca and seconded by Sam Hargadine. Motion carried.

III. Changes/additions to the agenda

No changes or additions to agenda.

IV. Interim Director's Update - Jones

A. Report from Fire/EMS subcommittee

Sub-committee discussed channel line-ups.

On Monday, November 22, 2010, the remainder of the thirty (30) day test will start (fifteen (15) days remaining). Harris will be finishing up their testing this week; may have more updates and/or equipment to be added. Still working on issues of keying up too fast and audio delay; some of these issues have been determined to be user based. This week they will be testing failure scenarios during the day. Due to the testing, there may be some down time from

Wednesday morning to Friday (11-19-10) at 1:00 PM. After the 22nd, there should be no more intrusive testing.

V. Fire\EMS and Law

- A. ICFD alarm processing (see attachment) – Rocca
- B. CAD/FSA/Firehouse interface status – Rocca/TAC-10

Barry Bedford welcomed Mark DeGroot from TAC10 to the meeting. He advised there will be an update on Monday that should fix the fire call processing times. The interface test was successful and it was rolled out on Monday, November 15th. The Mabus interface will need some changes to work fully. TAC10 will meet with fire within the next month to make sure they get the reports/times they need. TAC10 will provide an outline for procedures on how to use it correctly; they will do the same with the fire run cards. Roger Jensen advised he had not seen the mobile CAD yet; Mark DeGroot advised he would get with them when they're available.

- C. Additional radio requests:

UIDPS requested four (4) additional portables for July 1, 2011 due to seven (7) new officers. A motion was made by Sam Hargadine and seconded by Chuck Green to approve four (4) additional portables for UIDPS; motion carried.

Tom Jones will get a list of all the requested radios for the next meeting.

There were a few portables ordered for stand-by but most of the spares have been put out. RACOM advised if they go by their list as of August, there should be about 5-6 spare portables available. Agencies are advised to let Tom Jones know about any new hires so he can make accommodations in the next budget.

SWAT headset conversion discussion: this will be on the agenda for the Board meeting. We are requesting authorization of \$150 to get connectors for the radios, with discussion of replacing current with new through the budgeting process. Agencies need to come together to determine which ones to request from the Board.

- D. NLFD questions/concerns - Smith & Jones

It was determined this was not the appropriate venue to discuss the e-mail. Jones will respond to the concerns.

- E. Had first EMD review meeting on October 27. Next EMD review is December 14 at 1400
- F. Other

Encryption of channels were discussed. RACOM suggested we keep the radios/channels/scan channels programmed the way they are for the next few months and see how they work; then think about possible changes.

VI. Other business

- A. Invitation from Linn County EMA to discuss mutual aid and potential resource sharing between Linn and Johnson County on November 29, 2010, from 1:30-3:00 PM to discuss sharing/compatibility/ interoperability of radio systems. Chief Hargadine thought it would also include RMS.
- B. Additional comments from TAC-10

None.

C. Additional comments from RACOM

None.

D. Additional comments from Harris

Not at this meeting

E. Other

Policy Board meeting Monday, November 22, 2010 at 7:00 PM.

Thursday night, November 11, 2010, there was a special Policy Board meeting to conduct more interviews. Friday, November 19, 2010, Tom Jones has been requested to show one of the candidates around the community to look at the different agencies and points of interest.

VII. Next JECC-UAC regular meeting: December 7, 2010, 9:00 AM at the JECC

VIII. Adjournment

A motion to adjourn was made by Jim Warkentin; seconded by Sam Hargadine. Motion carried. Meeting adjourn at 10:32 AM.