

**Joint Emergency Communications Services Association Policy Board**

**Friday, September 28, 2018**

**Joint Emergency Communications Center**

**4529 Melrose Avenue**

**Iowa City, Iowa**

**0733-0806**

**DIRECTORS PRESENT:**

**Iowa City: Geoff Fruin**

**North Liberty: Chris Hoffman**

**Johnson County: Lonny Pulkrabek**

**Johnson County EMA: Dave Wilson**

**Coralville: John Lundell**

1. **Call to order.** No alternates.
2. **Action to approve minutes of the June 22, 2018 Policy Board meeting.** Motion Lundell. Second Hoffman. All ayes. Motion carried.
3. **Comments from public.** None.
4. **Executive Director's Update.** Transition to the City of Iowa City for payroll was done on June 25<sup>th</sup>. There are currently 5 dispatchers in training with 1 full-time opening due to a current dispatcher wanting to be part-time. Working with Iowa City to determine how much equipment would be added to the tower site discussed at the last meeting. They will be getting Jones a drawing. Since there will be a lot of equipment, there will be an October meeting between Iowa City's vendor and RACOM meet to ensure it won't interfere with future JECC growth. Jones met with Blackhawk County in August and September due to them wanting to restructure their funding to be more like the JECC with the county-wide model. The first SARA board model will be 9/28/2018 to work on a template to share across the system for a talk group for state officials to contact local resources when they're in the county they're in and for Johnson County to have access to the state resources. For football operations this year, ISICS has been tied into the JECC radio system. RapidSOS, which is free, was deployed this month which helps give a more accurate location for Apple and Android users. Jones is working with state to get their JECC's second ESInet connection for redundancy due to Johnson County being one of the 13 counties chosen a couple of years to be used. Johnson County will be a Level 3 backup for 7 other counties for 911 call routing. If JECC goes down, then JECC's calls would still go to Linn County and the rest would be distributed among the 13 other counties that are Level 3 backups. RACOM is expected to have SARA radio work done by March 2019.
5. **Action to approve Resolution 2018-03, Replacement of NSC Netclocks.** In April 2019, there will be an event that will throw the timing off for a minute. The current GPS timing clocks are not supported, so radios would be out of sync and inoperable. RACOM recommended that the JECC update their clocks at the JECC, the backup site at Industrial Park, and DPS. The tower sites can be done later, but would need to be done by December 2020. This is not a budget expense so Jones is recommending it comes out

of the DPS funds. At budget time, it will need to be discussed how to finish the project which is \$146,000 for the tower sites. Motion Lundell. Second Fruin. All ayes. Motion carried.

6. **Action to approve Resolution 2018-04, Hiring Consultant for Digital Paging System.**

Jones stated this a project that E-911 has agreed to pay for to upgrade/replace the paging to digital paging. Johnson County does not have a procurement policy, so it is not required for the consultants to do an RFP. The cost for an RFP would be \$46,200 and without an RFP would be \$28,200. Jeff stated either way would be fine due to preexisting relationships. The original proposal was for Phase 1 and then Phase 3 was increased due to additional work with the RFP and procurement negotiation. The entire project is approximately \$400,000. If the JECC works with one of their current vendors there will be a credit of the current maintenance agreement of about \$150,000. The \$400,000 price had been negotiated when Blackhawk County originally went through the process. During their project, they did do the RFP due to it being a new project that nobody else had done at that point. For the resolution, it would need to be updated to add the dollar amount, the wording in line 3 and 6, and price to not exceed for the consultant. It has been requested for the proposal to be rewritten before approval. Motion to table to the November meeting by Hoffman. Second Wilson. All ayes. Motion carried.

7. **Other Business.**

a. **Setting dates for November and December policy board meeting due to holidays.**

- i. **November 16, 2018.** Budget work session meeting.
- ii. **December 14, 2018.** Annual meeting to approve budget and annual report.

8. **Consider a Motion to adjourn the meeting.** Motion Fruin. Second Lundell. All ayes. Motion carried.