

## June 29, 2021 Board Meeting

### Directors Present:

Coralville: John Lundell

Iowa City: Janice Weiner

Johnson County: Brad Kunkel

Johnson County: Royceann Porter

Johnson County EMA: Dave Wilson

North Liberty: Chris Hoffman

1. **Call to Order; recognize alternates.** Meeting called to order at 7:30 A.M. by Chairperson Chris Hoffman. No alternates. Absent Susan Mimms
2. **Action to approve minutes of the March 26, 2021 Policy Board meeting.** Motion by Wilson, second by Weiner. All ayes.
3. **Comments from public.** None.
4. **Executive Director's Update.**
  - a. Discussion regarding staffing. Todd Evans selected as dispatch operations manager. 3 new full-time employees hired, one is currently transitioning from part-time to full-time. Todd's previous position of evening shift supervisor is open.
  - b. Update regarding portable radios. There will be a delay in the rollout of the Fire Department portable radios until after speaker mics are received. The new speaker mics are needed because of the new technology and features. Departments all agreed to delay for the updated portable radios.
  - c. Update regarding Fire Station alerting project. Some equipment delays, no operational impact, but scheduled completion moved from June 1 to sometime in July.
  - d. Update regarding Shared Services platform. Three quotes received for three different systems from two vendors; shared services is most cost-effective for next 5 years. Estimated savings of \$285,153.00 of budgeted funds over the next 5 years. The total cost will now be able to be completely covered by 911 surcharge revenue and no JECC operational funds will be needed to cover this upgrade.
  - e. COVID protocol update. Effective 6/1/2021, elimination of most temporary COVID protocols. Keeping up barriers, might keep barriers up as enter flu season. No employee concerns raised as protocols discontinued.
  - f. Levy Payment update. JECC received the 4th quarter (final) levy payment for fiscal year 2021 operations of \$225,703.00. Total levy proceeds for fiscal year 2021 totaled \$3,776,013.00.
  - g. Other updates. Carpet replaced in dispatch room. Working on portable radio upgrade, coming in under budget by approximately \$500,000.
  - h. **Discussion regarding** Maintenance agreement. We have fixed discounts — reworded the section to list out some of the percentage discounts and what they would be for. There is a favored nation clause added. JECC will not

need to budget for upgrades during 10 years, the number will not change during the 10 year period.

**5. Resolutions.**

- a. Resolution 2021-02, resolution regarding radio system maintenance agreement.
    - i. Change discussed by Executive Director.**
    - ii. Motion with change as discussed by Executive Director by Kunkel. Second by Lundell. All ayes.
  - b. Resolution 2021-03, resolution regarding 911 phone system.
    - i. Discussion regarding coverage by 911 funds for 911 phone system. Executive Director confirmed that will be covered with 911 funds exclusively.
    - ii. Motion by Wilson. Second by Kunkel. All ayes.
  - c. Resolution 2021-04, resolution regarding MOU for Emergency Backup of NG911 calls.
    - i. Discussion regarding regional back-up call centers.
    - ii. Motion by Wilson. Second by Lundell. All ayes.
  - d. Resolution 2021-05, resolution regarding Oakdale tower study.
    - i. Discussion regarding tower study and whether University of Iowa's request is an indication that the tower cite is subpar (Lundell). Discussion regarding how tower provides approximately 80 percent of coverage for entire operations of county. (Executive Director). Discussion regarding what obligations to make repairs (Hoffman). No obligation. Currently the University is obligated to make all repairs. Resolution is only for the study (Executive Director). After the study the University may approach regarding the repairs, but that would allow for additional ownership of the tower, which is a benefit over leasee only (Executive Director).
    - ii. Motion by Weiner. Second by Kunkel. All ayes.
  - e. Resolution 2021-06, resolution regarding digital paging maintenance agreement.
    - i. Motion by Kunkel. Second by Lundell. All ayes.
- 6. Other business.** A discussion was had about the return to in-person meetings and/or a hybrid of zoom and in-person meetings. Discussion was also had regarding the time of the meetings. A review of the bylaws will take place to confirm hybrid and/or video-conference meetings may be held during non-pandemic designated times.
- 7. Consider a Motion to adjourn the meeting.** Next meeting will be held                     . Motion by Kunkel, second by Weiner. All ayes. Meeting adjourned.