

MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County
Policy Board
Friday, March 25, 2011, at 8:00 a.m.
4529 Melrose Avenue, Iowa City, Iowa
Policy Board Conference Room

DIRECTORS PRESENT:	Coralville:	John Lundell
	North Liberty:	Tom Salm
	Iowa City:	Mike Wright; Tom Markus
	Johnson County:	Lonny Pulkrabek; Pat Harney
	Johnson County EMA:	David Wilson

1. Call to order; recognize alternates.

Harney called meeting to order. Tom Markus, City of Iowa City, City Manager, was recognized as an alternate for Regina Bailey.

2. Action to approve minutes of January 28, 2011, Policy Board meeting.

Motion to approve by Wilson; seconded by Lundell. Motion passed unanimously.

3. Comments from public.

Mike Hartley of UIHC asked to address the Policy Board concerning the placement of a JECSA provided base station in the Hospital's Emergency Room and also wanted to know when Hospital Security Officers could get on the JECSA radio system. Hartley said there were barriers in the user agreements between UIHC and JECSA which were preventing the agreements from being signed. Wilson commented that an agreement was already in place for the Emergency Room radio and we already tried to install the radio once. Hartley commented that the attorneys were holding up the process. Wilson agreed with that statement. Wright stated he wanted more information before continuing the conversation. Harney agreed and asked if this possibly could be an agenda item for the April meeting.

4. Update from User Advisory Committee meeting.

UAC Chair, Barry Bedford commented on User Agreements with Public Safety entities not being signed and returned to JECSA. UAC Vice-Chair Steve Spenler commented that departments were a bit hesitant to sign the agreements because of the insurance requirement. Bedford stated it was time to get everyone on board and move on.

Bedford next stated that Johnson County Ambulance Service still had a desire to obtain run times from CAD. Additionally he stated Coralville Fire still wanted work on fire station alerting completed. Bedford stated the work on these two projects was being delayed as CAD vendor TAC-10 stated it would do no additional work until they had a signed contract. Albrecht stated he spoke with TAC 10 earlier in the week and once they provided, which they claimed would be a more stable product, within two weeks that a contract would most likely be signed. Albrecht further stated the contract would likely be brought to the Policy Board for approval at the April meeting.

Bedford said the UAC approved adding the Iowa Fusion Center to our radio system for interoperability when they were in the area assisting local Police Agencies. Bedford said the UAC also recommended that JECSA purchase a \$350.00 radio head for Coralville Fire as it was missed in the original count. Bedford also said the UAC recommended the purchase of conversion kits for the Agencies with SWAT headsets. The purchase was an agenda item for Policy Board approval.

5. Executive Director's report.

Albrecht provided an update on the move to the three Law Channels on March 1st. Harney said he has heard complaints, in particular with Law-1 and the channel being congested and possibly overloaded. Albrecht stated this was discussed at the UAC meeting and it was recommended that nothing change on the arrangement for the law channels for now. Harney asked if it was an issue moving agencies to Law-3 when Law-1 had an emergency situation. Albrecht stated it was not a problem. Wilson agreed. Pulkrabek stated he had no known issues with the new radios.

Albrecht provided an update on TAC 10. Albrecht talked about the problems with the software during the weekend of March 4th. Albrecht stated he discussed the issues with TAC 10 earlier in the week and it looked like a resolution was on the horizon. Pulkrabek stated it was time to get a signed contract with TAC 10 and move forward. Lundell agreed with that sentiment. Jones spoke to the fact that issues with TAC 10 were getting better and we were all working toward a resolution.

Albrecht provided an update on the new Fire Channels which were implemented on March 15th. Albrecht stated he attended the Mutual Aid meeting on the 15th and the Fire Departments appeared pleased with the new Fire protocols. Albrecht provided an update on the collective bargaining agreement with CWA which was also an action item on the agenda.

Albrecht informed the Board about a presentation given by Jones to The Pilot Club of Iowa City on the 10th of March. Albrecht also stated during the month of March he was able to complete his ICS and NIMS training, which is a requirement of EMA. Albrecht concluded his report by stating he would be attending the ISICSB meeting in Des Moines on the 29th of March.

6. Action to approve Resolution 2011-06, for reimbursement of up to \$7,350.00 for conversion of existing SWAT headsets to work with the new Harris radios.

Bedford commented on the motion saying it was a tabled issue from the November 15, 2010 meeting. He stated the UAC was recommending Board approval.

Motion to approve Resolution 2011-06 by Wright; seconded by Lundell. Motion passed unanimously.

7. Action to approve Resolution 2011-07, for approval of a policy concerning the future expenditures for accessories for JECSA provided Harris radios.

Wilson stated it was never the intention of the Board to provide additional accessories after the initial purchase. Albrecht stated he believed the intent of the Board was to provide all agencies equal to what they had before the purchase of the new radios. Jones spoke to how agencies have been told any additional accessories are the responsibility of the agency. Bedford stated agencies could still approach the UAC for approval of accessory purchases and the UAC would either recommend approval of the purchase or deny the request.

Motion to table Resolution 2011-07 by Salm; seconded by Wilson. Motion to table passed unanimously.

8. Action to approve Resolution 2011-08, approving the Collective Bargaining Agreement ratified by the Communications of America, Local 7101.

Lundell stated he was pleased with the negotiations and the completed Collective Bargaining Agreement. He stated JECSA staff did a good job of negotiating.

Motion to approve Resolution 2011-08 by Lundell; seconded by Wright. Motion passed unanimously.

9. Action to approve Resolution 2011-09, accepting Emergency Radio and Communication System and Radio Tower project and approve release of retainage.

Several Directors inquired if all work was completed. Jones stated it was.

Motion to approve Resolution 2011-09 by Wilson; seconded by Salm. Motion passed unanimously.

10. Other business.

Lundell inquired who was responsible for writing resolutions. Albrecht stated he wrote the resolutions but had them reviewed by the Board's legal counsel. It was stated by several Directors that they felt legal counsel should be writing the resolutions. Marcus stated it was his experience that the Department Head write the resolutions as a cost saving factor. Lundell

agreed and it was then agreed Albrecht would continue to write the resolutions with review by legal counsel. Several Directors also stated they would like legal counsel at the Policy Board meetings to answer any legal questions that may arise.

11. Consider a motion to adjourn the meeting.

Motion to adjourn by Wilson; seconded by Lundell. Motion passed unanimously.