

LEPC Meeting Minutes

Date: September 19, 2024

Start Time: 11:00 AM

Location: Hybrid (in-person and remote)

1. Attendance

- **In-person:** Dave Wilson (Acting Chairperson), Ed Riehle (VA Hospital Emergency Management), Mike Buser (Iowa City Safety).
 - **Remote Participants:** Travis Beckman (Des Moines Conference), Royceann Porter, Fiona Johnson, Melissa (Engie), Mike Parker
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2. Approval of Previous Meeting Minutes

- **Date of Previous Meeting:** December 19, 2023.
 - **Action:** Motion to approve minutes by Ed; seconded by Mike. Passed unanimously.
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3. Old Business

- **Multi-Agency Exercise (August 2):**
 - Location: Clear Creek Amana High School.
 - Participation: 53 agencies, 138 participants.
 - Involved: Hazmat team, bomb team, police, fire, ambulance.
 - Outcome: After-action report to be circulated by September.
 - Feedback: Positive and educational experience.
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4. New Business and Updates

County Hazmat Team Report (Travis):

- **Incident Report:** Trailer spillage on Cedar County interstate; Iowa City Fire assisted without billing.
- **Recruitment Efforts:**
 - Three new applications, with two pending from the University of Iowa Hospitals.
 - Goal: Increase volunteer numbers to reduce reliance on Iowa City Fire.
- **Training & Exercises:**
 - Proposed pipeline-focused exercise for 2025.

- Replacement of river boom scheduled.

Facility and Equipment Updates:

- New ambulance bay with a decontamination facility by 2025.
- Planned decontamination and radiological exercises.
- Funding secured for new credentialing and badging system.
- Training opportunity: Paradigm pipeline exercise (October 21, Tipton).

Emergency Notification Requirements (Melissa):

- **Compliance:**
 - Suggested using systems like Rave Mobile or similar tools for notifications.
 - Backup line for non-emergency notifications: **(319) 356-6800**.

HAM Radio Updates (Mike):

- **Focus Areas:**
 - Updating documentation for equipment and procedures.
 - Expanding involvement with other agencies.
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5. Emergency Response Plan (Annual Review)

- Scheduled for January/February 2025.
 - Focus: Transition from individual names to titles for contact information due to staff turnover.
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6. Closing Remarks

- **Meeting Adjourned:** 18 minutes after start time.
- **Motion to Adjourn:** Fiona; seconded by Mike. Passed unanimously.
- **Next Steps:** Travis to circulate exercise training links and emergency response plan updates.