



Johnson County Homeland Security & Emergency Management Agency
Dave C. Wilson, IA-CEM
Coordinator/Director

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January 28th, 2011

The Johnson County Emergency Management Commission met in regular session on **Wednesday, the 26th of January, 2011 at 7:00 p.m. in the Policy Board conference room at the Joint Emergency Communications Center & Emergency Management Agency Offices, located at 4529 Melrose Avenue, Iowa City, IA.** This meeting is subject to Iowa open meeting laws and rules unless moved into closed or executive session. Agenda is posted at least 24 hrs in advance of all meetings both on the JECC-EMA Website, the Johnson County Website and at the Public Entrance to the JECC Building.

In attendance were: Rod Sullivan- Board of Supervisors
Mike Wright- Iowa City Councilman (Vice Chair)
Louise From- University Heights Mayor
Steve Dolezal- Johnson County Sheriff's Office (Alternate)
Luke Hruby- Tiffin Representative
Don Saxton- Oxford Mayor (Commission Chair)
Dave Stannard- Coralville Fire Chief
Dave Wilson- EMA Coordinator

Guests were: Ken Brown- Johnson County Hazmat Team Leader & ICFD
Roger Jensen- ICFD

January 26th, 2011 Johnson County EMA Commission Meeting Minutes

1. Call to order by chairperson at 7:00 p.m.
2. Amend, correct or approve previous meeting minutes or this agenda.
 - Motion to accept as drafted, by Dave Stannard, Second by Luke, All Ayes- Approved.
3. Introduction of new or reappointed Commission Members and Comments from the Public.
 - Rod Sullivan will be the new EMA Commission Representative from the Board of Supervisors. Terrence Neuzil and all other Board of Supervisors will be the alternates.
 - Nomination by Steve D, Second by Dave S, to elect Mike W. as the Vice Chair to replace George Murphy from Hills. All Ayes. Approved.
 - No Comments from the public in attendance.
4. Discussion on proposed FY12 Budget presentations to the Board of Supervisors for capital improvement projects.
 - Operating and capital budget presentations were given to the Board of Supervisors in December. This went well. No concerns voiced. At this point it appears the optional capital projects will move forward.
 - Operational budget is passed through to the county and handled by a block grant. Capital items include the last installment of \$50,000 for R52 replacement and \$12,000 towards a rural tornado siren. Have not heard officially yet on the capital projects from the Board of Supervisors but all indications are positive on those.
 - Do not foresee any changes in revenues, capital or operating for this year's budget.
5. Topics from the Commission and letter from Board of Supervisors / Commission Letter to Board.
 - Received 2nd letter from the Board of Supervisors dated December 16th. A response letter back to the Board of Supervisors from the EMA Commission was also included in packet. Dave asked if the Commission wanted a second response sent to the Board. The Commission felt no additional responses were needed. Rod stated he felt the letter came to a good compromise especially regarding who would vote for the JECC budget. It is agreed that the Elected Chairperson of the EMA Commission will attend the budget meetings for JECC and be the voting member for those.

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6. Communications Center Updates.
 - Gary Albrecht started as new JECC Director on 01/03/2011.
 - All primary response vehicles are expected to have their radios installed and be on the system by the end of February. All remaining portables should be handed out by the 1st week in February. Hills FD is completely operational and on the system.
 - Cedar Rapids has entered into negotiations on the Harris System for the same system we bought. This will have numerous advantages for both counties.
7. Haz Mat Team Report or Updates.
 - Heyl Trucking has not paid their claim for the Tiffin rest area spill as of yet, so it was turned over to the County Attorney's Office and will end up in court over failure to pay.
 - 2 RAE 4 gas monitors were purchased to replace the 2 old MSA Solaris monitors on Hazmat 1.
 - There have been 2 new members that joined the team this year.
 - January's training was on the new portable radios.
 - The team is looking at replacing the closed circuit TV monitor on the truck and adding a night vision capability. Pratt AV is working on a proposal for that.
8. Planner Report. Code Red, Haz Mat equipment, Rail car flow study.
 - Hazmat will be replacing the old level "A" suit communication system as the present model is discontinued and is not compatible with the new radios. We will be trying out demo equipment at the February hazmat mtg.
 - The railcar flow study will be completed by March 31st.
 - Code Red has a little over 40,000 current subscribers. Coralville, North Liberty and Iowa City have been pushing to get more people to sign up for the system. Iowa City will be enclosing code red sign up info in their next water bill. ICFD is using the text message feature for call backs since this past Monday.
9. Coordinator Report: EMPG Grant FFY 12, EMPG Law Change for formula and Public Hearing, MRC Unit Grant & Update, RACES / Amateur Radio replacement repeater, ICS and Position specific training, R52 Bids, Rural Sirens project.
 - EMPG grant will be submitted electronically on Monday. Award should be \$40,000.00.
 - We will be hosting one of the public hearing meetings on a law change to the EMPG formula in Iowa on March 1st in the EOC. The Rule change was included in packet.
 - MRC grant check has arrived and is being deposited into the budget. We will begin expending revenue from that grant.
 - RACES Unit is up and operational. They will be exercising in National level exercise in May.
 - ICS position specific training will be held in EOC in February and March.
10. Action to approve purchase of new HAM Repeater.
 - The low bid came in from Business Radio at \$6,828.00 to purchase replacement repeater. Motion, by Dave Stannard, Second by Mike, All Ayes- Approved.
11. Action to approve purchase of a new Hurst Defender Spreader to replace the original model 32A that is obsolete.
 - The low bid came in from L.N. Curtis & Sons at a GSA price of \$6,577.00 delivered. Motion, by Luke Second by Steve, All Ayes- Approved.
 - Old Hurst equipment including spreader will go to purple wave for auction.

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12. Action to approve purchase of new R52 from Alexis fire with a Price to not exceed \$176,000.00 with options.
 - 3 bids for the new Rescue 52 came back and were scored by a three person committee. Alexis fire scored the best with a bid of \$160,545.00 without options, they had several standard items as part of their bid that were attractive and offer a standard 20 year warranty. Alexis was only \$5,573.00 over the lowest bid.
 - McCoy Miller without options was bid at \$154,972.00. Contender by Pierce without options was bid at \$173,660.00.
 - The scoring and review committee recommends the Alexis bid. Motion, by Mike, Second by Rod, All Ayes- Approved.

13. Financial Report.
 - EMA cash on hand is \$349,671.00
 - Expenditure side had a few JECC bills.
 - The budget is only at 35% of expenditures 7 months into the fiscal year and in good shape.
 - Motion to accept the report. Motion, by Dave Stannard, Second by Mike, All Ayes- Approved.

14. Adjourn.
 - Motion to Adjourn. Motion, by Luke Second by Mike, All Ayes- Approved.