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**April 24, 2019 at 7:00 PM - Johnson County EMA Commission Meeting Minutes**

1. Open meeting and determine quorum of at least **7 Commissioner Members**  
Present in the room were, Chairperson Tim Kemp – Mayor of Hills, Vice Chair Person, Louise From - Mayor University Heights, Terry Donahue – Mayor of North Liberty, Steve Berner – Mayor of Tiffin, John Thomas – District C Council Member from Iowa City, Greg Morris – Solon Alternate, EMA Director Dave Wilson, Deputy EMA Director Travis Beckman, Orey Switzer– Fire Chief - Alternate from Coralville,  
Members present via Conference Call - Rod Sullivan – Johnson County Supervisor, Steve Stange – Mayor of Solon, Mickey Coonfare – Mayor of Shueyville, Matt Zadow – Lone Tree Alternate
2. Roll call by sign in sheet and introductions of any new Commission members: as listed above.
  - Meeting called to order by Chairperson Tim Kemp at 7:00 P.M.
3. Action on consensus items A, B & C below: All three items were accepted with a motion by Terry Donahue, Second by Louise From and all Ayes.
  - A. Motion to accept the present agenda as published
  - B. Motion to accept the meeting minutes from the last meeting as published
  - C. Monthly financial report as included in the packet
4. Comments or topics from the public:
  - No members of the public were in attendance and Dave advised he has not received any written or other comments from the public.
5. Topics from Commission:
  - None
6. Haz Mat Team report
  - Discussed Heartland Inn Call – Chief Schwitzer provided details as primary response agency on scene.
7. Local Emergency Planning Committee (LEPC) report
  - Meeting minutes were provided and attached to the agenda for review. Highlighted the review of HAZMAT team capabilities and a tour of HM1 for industry partners.

The meeting of the Johnson County LEPC meeting was held on Wednesday April 17, 2019 from 11:00 AM – 12:00 PM at the Johnson County EMA office in the policy board conference room.



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LEPC Meeting Minutes Follow:

- Introductions: 14 members are present, see sign in sheet.
- Old Business: Approve minutes of past meeting from November 2018 – Motion to approve by Brian Platz; Second by Rich Bingham; All Ayes-Carried.
- No Old Business Discussion
- County HAZMAT Team Report and Presentation
- Reviewed call outs and training since last meeting.
- As Presentation portion of meeting, provided a recap of team history and current capabilities. Allowed time for Q&A. Conducted a tour of HAZMAT one and its component for the LEPC members.
- HMEP – Update of FFY19 and FFY20 projects. Noted these may change based on exercise or other needs.
- ESF-10 – Group reviewed. Will send out so all members may have a chance to weigh in on any changes. To be completed by April 30, 2019.
- Voting in of New Members
- Michelle Payne – Mid American Energy  
Motion to accept by Rich Bingham, Second by Fiona Johnson, all Ayes.
- Kevin Whitty – Mid American Energy  
Motion to accept by Rich Bingham, Second by Ed Riehle, all Ayes.
- Scheduling of Fall 2019 Meeting – November 13, 11:00 AM, JCEMA
- Other partner agency training:
- NLFDD: Announced new part time staffing now in effect.
- ARES – Noted planning for DAEC and Aug 13 Exercises.
- UIEHS: Note their new P3 initiative on Campus and also the plan for UI Utilities to be taken private. Possible deal by the end of calendar year.
- IDT: Coralville site has gone to 24/7 Operations, 24 Tech Trainings Completed.
- Mercy IC: Plan to send several staff the TEEEX MGT 319 Course.
- UIHC: Spring training sessions for HAZMAT 1st Receivers Training for ER Staff. Noted May 30 FEMA Region 7 Special Pathogens Exercise.
- VA: Spring training sessions for HAZMAT 1st Receivers Training for ER Staff. Opened a Davenport Clinic.
- JCAS: Completing process to become a Special Pathogen Transport Team for the State of Iowa. Area Ambulance and Cedar Falls have stepped away from the program and funding. Will conduct several MCI Drills over the summer with team to prep for August Exercise.
- Updates from Service Area 5A (Healthcare Coalition): Clarified 5A's responsibilities within Johnson County and advised group of current projects including POD plan, website, and Facebook.
- 2019 Full Scale Exercise Update: An overview of exercise planning to date was shared. Travis meeting with UIEM on Friday.
- Additional/Closing Comments – None.
- Motion to Adjourn LEPC meeting by Rich Bingham, second by Mike Hartley, all Ayes.



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**Deputy Director Reports for February through April 2019:**

- Today is my official 2 year anniversary with EMA.
- HAZMAT
  - Team
    - Recent call at Heartland Inn – Mixed Chemicals in the pool room.
  - HMEP Grant
    - No movement or changes from February meeting.
- ARES – Gearing up for DAEC Drill, and the Aug 13 active shooter exercise (plan to text communications between the hospitals/EOC/SEOC) and a possible Field Day on June 22/23.
- CERT – Completed Stop the Bleed Training in March. Continuing monthly training for majority of this year to get some of these additional basic trainings under their belts. Members will plan to observe our DAEC Exercise and will participate as mock victims.
- COAD – Next Meeting is slated for June 27. Will discuss community efforts for a Preparedness Month Campaign in partnership with a local retailer, possibly Walmart as we have in the past.
- REP Program – No recent meetings. Our Reception Center Training and Walkthrough Exercise is 4/25/19 from 6pm - 9pm. State staff on site around 3PM. Next Year, is our next (and should be the last) FEMA evaluated exercise for the Reception Center. Plant expected to close nuclear power operations in late 2020 or early 2021.
- Healthcare Coalition (Service Area 5A) – Completed work on multiple coalition based plans. Those have been submitted to IDPH and approved. Working on an Access and Special Needs Registry compatibility with the Alert Iowa System we have here in Johnson County.
- Iowa City Regina Safety Planning Committee – Their draft plan has been completed. Reviews currently being conducted by planning team members.
- Was awarded by IEMA my IA-CEM (Iowa Certified Emergency Manager) obtained on April 5, 2019.
- HMGP – The Mitigation Plan went to state and on to FEMA for review as was covered above.
- Weather Spotter Training – We had another sold out crowd of 125 attend. Already looking into next year to move to a room that will accommodate 200.
- Dave and I participated in the first of two weather radio programming events with KCRG at the Crosspark Hy-Vee. The next one is on Friday May 24 at the Dodge St Hy-Vee.
- Presented on 4-23-19 at the Governor’s Conference on Public Health on the Disaster PrepWise project that I worked on with the College of Public Health and other Partners. State Homeland Security has interest in the product and we are moving forward with a potential project with them as well.
- Training –
  - **Completed**
    - Taught our first De-Escalation Class for County Employees
    - Recertified in First Aid/CPR/AED
    - Completed G-191 EOC/ICP Interface
    - Obtained my IA-CEM
  - **Upcoming**
    - DAEC Walkthrough/Exercise – Tomorrow 4-25-19
    - MGT 348 – April 29-30 here in the EOC
    - JoCo PH TTX with Long Term Care Facilities – May 9
    - Teaching Active Shooter Response for County Employees – May 21



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**Director Report from Feb through April:**

- ✓ A considerable amount of time has been spent since February on flood related topics, including working with another round of flood threats this past spring. Primarily the problems were in the rural areas of Johnson County due to rapid snow melt (48 hrs.) which dissolved about 4 feet of snow into 5 inches of water equivalent in much of the Iowa basin. This was a similar water volume to what we had from the fall event that came as short duration rains this past fall. The floods have cascaded into several other projects related to flooding in my report in the next bullet points.
- ✓ As a result of flooding, mitigation funds are available statewide. Though Johnson County once again did not hit the \$480K required in uninsured claims for the spring response, just like in the fall response, the west side of Iowa and many other areas of the State did get a Federal Presidential Disaster Declaration for Missouri River flooding.
- ✓ The State has identified Mitigation buyout projects as their number one priority. As such I submitted a notice of interest which was accepted on 4-19-19 by HSEMD and we will be working with Johnson County Planning and ECICOG to complete the applications for interested homeowners in the floodway areas of Tri County Bridge, Izaak Walton road neighborhood, and River Front Estates neighborhoods. I had three separate meetings with the Board of Supervisors leading up to this NOI and they are willing to provide the required 15% local match to buyout any willing property owners in the rural floodways in those areas. A total of 38 properties have been identified, and after working with home owners, Johnson County Planning, ECICOG, Conservation, the Board of Supervisors and State HSEMD, we held a public interest meeting on Monday April 22<sup>nd</sup> from 5:30 P.M. to 7:30 P.M. at the HHS building to start the buyout process. Assuming money is approved from HSEMD for the submitted properties in this voluntary program the County could make a substantial positive impact in removal of remaining homes from the floodway that were not acquired after the 08 flood buyouts.
- ✓ Two other projects related to flooding also have taken priority and are moving forward. The NOAA Flood Stage adjustments for Johnson, Iowa, Louisa and Washington Counties are all completed and changes have been approved by NOAA and are in effect as a result of much work during the fall floods and as a result of actual impacts subsequent to completed mitigation projects. New flood stages for the "Lone Tree" gauge are now 14.5' up a half ft. for action stage, 16' for flood stage up 1 ft. 18.5' up 2' for moderate stage, 22' up 4' from 18' for major stage. Louisa gauges also went up substantially to reflect reality as did the Iowa City gage which went up 1.5' for flood stage from 22' to 23.5' up 1.5' from 23' to 24.5' for moderate stage and up 1' for major stage from 25' to 26'. This means more water can be safely passed at those points without cuts in outflows from the dam based on buyouts and other mitigation projects that have happened over the years since 08 and less flood warnings will be sent due to artificially low flood stages that have not been reality for several years now.
- ✓ The USACE has had three public input meetings and one stakeholder meeting on regulation plan updates which we have asked for since the 08 floods, (Louisa, Johnson & Iowa Counties) each had a public input meeting. I attended two of the three as well as the "stakeholders" meeting here in the EOC. This is required as part of their process to update the regulation plan for the water management of the dam. EMA, as well as the U of I have both provided detailed input into what we would like to see for changes to the water management plan. That process will continue through the summer with a draft new plan to be presented in the fall. However any changes to the actual management would like not take effect until 2020. The deviation letters since the 08 floods and model runs have shown that our requests for deviation have helped in each of those floods since 08.
- ✓ On March 13<sup>th</sup> I coordinated submission of another deviation request from the County to the USACE and it was approved by the Division, which allowed for removal of downstream constraints and to allow for flows to be up to 10K CFS until May 1 if needed or until the lake receded to the conservation pool of 679. That target was achieved overnight Sunday the 21<sup>st</sup> into the 22<sup>nd</sup> of April, which is well over a month later than normal. As a result a handful of residents at Tri County Bridge road and Lola Lane voluntarily evacuated for about 4 days while their roads were impassable.
- ✓ Ron Knoche and I meet with the leadership of Idyllwild HOA to discuss flood operations and warnings as well since there was a change in leadership there.

**Johnson County Homeland Security & Emergency Management Agency**

**Dave C. Wilson, IA-CEM**

**Coordinator/Director**



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- ✓ The blown turbo on one of the GET HVAC trailers was repaired which was costly but 50% reimbursable under the EMPG grant. There were flood lights added to two of the other generator trailers for use during disasters as well.
- ✓ Plan reformatting and updates for ESF-1, 11, and 12 are complete and ready for submission to the State, The Mitigation plan has been reviewed by HSEMD and FEMA Region 7 and has a verbal/email, approval which was obtained Friday 4/19/19 but I am awaiting the letter which is being delayed at my request so the City of Oxford can get its concurrence letter sent in this week to include them in the plan. For a while it looked like Shueyville, Oxford, Tiffin and Lone Tree would be excluded from the plan by FEMA due to lack of participation in meetings leading up to plan submission. I was able to work out a solution to get all four communities covered by the plan through submission of a concurrence letter by them which meet with FEMA's approval. As such it has slowed down the formal approval by about 1 week. Plan reformatting and editing/updates for ESF 3, 9, and 15 are all underway. Reformatting is done and they are being edited and updated presently.
- ✓ ESF-10 and 3 should be ready for submission in the next two weeks to HSEMD with ESF 9 soon after. The agency will have completed double the number of plan updates this year to HSEMD compared to an average year since we chose to reformat many of the plans.
- ✓ I have gotten some additional cost estimates back from four prospective contractors for the Storage garage but I have put the project on hold until later since it is now a FY21 budget item instead of FY20.
- ✓ I participated in several special event planning meetings for the upcoming summer. This weekend is Run Crandic and we are providing support and equipment for it and have worked with them on the emergency plan for the event, the other is the summer of the arts series of events. I met with Lisa Barnes on planning and support for those as well.
- ✓ All 5 of our weather stations are now online. They are at JECC, Kinnick Stadium, Hills, Lone Tree, and at the County garage east of Shueyville on 120<sup>th</sup> street. It took some time to get those 100% operational but they are now complete and allow for enhanced weather and lightning monitoring for special events throughout Johnson County.
- ✓ We hosted the last of the active shooter integrated response instructor courses in the EOC several weekends ago.
- ✓ School emergency planning continues at both the Regina and Iowa City School Districts.
- ✓ We partnered on two public outreach events, one was the NOAA Storm Spotter program which again had a record setting attendance, and the other was the first of two KCRG weather radio programming events at local Hy-Vee stores. That event at the new Coralville/North Liberty Hy-Vee was their largest of the year so far with over 80 new radios programmed plus several old ones and some phone applications installed.
- ✓ I have been asked by KGAN weather to participate in an event they are doing on weather awareness this fall at the Englert Theater.
- ✓ I was interviewed on the Outdoor warnings sirens regarding the local angle on hacking threats to those systems.
- ✓ The 5 ton truck assigned to Conservation was struck by lightning and damaged some electrical modules which will be an expensive repair. We will be splitting those costs with Conservation. It is insured only for liability since it was a federal surplus vehicle purchased jointly for under \$3K, also R52 was damaged slightly when it was backing into the garage at the jail returning from a call. The cost for repair was under the insurance deductible so it will be covered in the repair lines of the budget.
- ✓ The Dive Team Coordinator is now certified to teach Ice Diving so we will now conduct that course in house for members which will be a large cost savings.
- ✓ The Dive Team Operations Manual was updated and the executive board approved it.
- ✓ I am still continuing to working with the auditor on a replacement box truck using 50% EMPG funds to replace the present one in the current grant year. We used the present truck recently to bring back a few pallets of bottled water left from state response to flooding that was unused in other areas of the state.
- ✓ I attended several other standing meetings including the JECSA meetings, Fire Meetings, EMS Meetings, Salvation Army Advisory Board Meeting, Traffic incident management and the Healthcare Coalition Meetings.
- ✓ The roof repair here at the JECC will happen this fall per the last JECSA meeting this past Friday.
- ✓ We attended the West Branch Fire meeting and added their volunteers to our Salamander credentialing system.
- ✓ The DAEC exercise is Thursday and we have only 1 more year of those before DAEC closes. That will be a federally evaluated exercise next year.

**Dave C Wilson – Director**

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- ✓ I spoke at the U of I to a group of students on event planning again this spring and we hosted a tour again on building resilient buildings for U of I students and assisted with opening night of the citizen's police academy and tour.
  - ✓ I worked on a special event plan with Camp Euphoria and the person running that event so they will now have a plan.
  - ✓ At the May meeting we will do a spring budget amendment to account for grant funds in the current budget from HMEP, HMGP and EMPG. The third payment to JECSA is in the process of being paid this week to them.
  - ✓ The agency cash on hand is \$255,282.38 as of 4/22/19 and the other financial reports are provided in the packet.
8. Old Business: Storage garage funding is pushed to the FY21 budget at request of Board of Supervisors
  9. Dave currently has 4 quotes and project will have to go out to bid. Lowest estimate is in at \$278,000. The highest estimate came in at \$478,000. BOS prefers to bond the project in one year when JECC bonds are paid off.
  10. New Business: Dave noted a status of the USACE regulation plan update – Advised the new Col. has committed to the update of the plan. Dave also touched on NOAA Flood Stage Change, Mitigation Plan FEMA review, Buyouts & Meetings. In May will be a spring budget amendment for grants project funds passing through and will require 7 elected officials. The Chair, Vice Chair and Mayor Donahue are meeting to do the Directors annual evaluation in the next two weeks. And the spring amendment will be at the next meeting.
  11. Motion to adjourn by Steve Berner, Second by John Thomas with all Ayes at 7:45 PM